



Governance Terms of Reference

FULL GOVERNING BOARD OF BARN'S GREEN PRIMARY SCHOOL

- decide which functions of the Governing Body will be delegated to sub-groups and individuals
- approve the final budget plan of the financial year
- establish and maintain an up-to-date three-year financial plan
- To consider a budget position statement, including virement decisions at least termly, and to discuss significant anomalies from the anticipated position
- agree the level of financial delegation given to the Head Teacher and review this annually.
- monitor expenditure of all voluntary funds kept.
- make decisions in respect of service or leasing agreements
- make decisions on expenditure
- undertake Health and Safety inspections and monitor actions arising
- attend School Improvement Advisory and Performance Review meetings with the appointed School Improvement Advisor, and report back to the FGB
- ensure that individual governors take a leading role in specific areas as detailed in this document
- prepare appropriate objectives relating to pupils' performance improvement and curriculum
- receive reports from committees, sub-groups and individuals

A named governor (or named governors) will be responsible (jointly responsible) for the following areas and report to and obtain ratification for decisions at FGB meetings.

- Safeguarding
- Health and Safety (Premises/Accessibility/DDA/Attendance)
- Teaching and Learning (Pupil Progress/Curriculum/School PE and Sport Premium/Pupil Premium/Excelling learners)
- SEND (plus Inclusion/CLA)
- Communication (Stakeholder including website management/public relations)
- Risk management
- Link Governor (training)

Policies and compliance: The board will review and ratify new and existing policies including the:

- Safeguarding Policy,
- SEN local offer,
- SEN policy,
- Health and Safety Policy,
- Accessibility Plan,
- Risk Register and Relationship,
- Relationships, Sex and Health Education (RSHE) Policy.'

A full list of policies is maintained by the Clerk to Governors.

Monitoring: The board will be responsible for:

- ensure that the National Curriculum is taught to all pupils as part of a rich and varied curriculum;
- monitoring pupil performance,
- improvement and curriculum;
- monitoring Pupil Premium Grant spending;
- monitoring PE and Sport Premium expenditure;
- monitoring pupil and staff attendance;
- checking that the statutory information is published on the school's website;
- ensuring that health and safety regulations are followed and that practice is reviewed regularly;
- ensuring that the school operates within the Financial Regulations of the County Council; and
- reviewing the Terms of Reference annually.'